

*Approved*

**Hudson School Committee  
Open Session Minutes**

**Meeting Date:** September 11, 2018

**Location:** 155 Aspley Street

Members present: Glenn Maston, Steven Smith, George Luoto, Elizabeth Hallsworth, Adam Tracy, Nina Ryan and Matthew McDowell

Members absent: None

Others present: Dr. Marco C. Rodrigues, Superintendent  
Annamarie O'Donnell, Recording Secretary

**I. Call the Meeting to Order – 7:01 p.m.**

The meeting was called to order by Committee Chair, Glenn Maston.

**II. Approval of Minutes:**

Regular Meeting: August 21, 2018

A motion to approve the minutes of August 21, 2018 was made by Mr. Smith and seconded by Mr. Luoto. On a vote of 7-0, the motion passed.

**III. Public Participation:**

None.

**IV. Reports:**

**Report of the Superintendent**

Dr. Rodrigues presented the School Opening Report which highlighted following:

1. Challenges due to the hot weather and the lack of air conditioning –  
Dr. Rodrigues thanked the staff and the facilities department for their work in maneuvering classes around the buildings and noted the important work of the District's Capital Improvement Plan which continues to prioritize the needs of the District.
2. 78 new hires completed
3. 468 staff transfers/changes, resignations, retirements
4. 244 new registrations completed
5. Curriculum Mapping update
6. FY19 grants – to date 16 grants have been awarded totaling \$1,915,090
7. Technology maintenance update

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8. Aspen SIS update
9. Transportation - 72 % of the students in the District are eligible for transportation. Dr. Rodrigues reported that while the number of busses have remained the same, there have been fewer issues this year compared to last year.
10. New Food Service Provider – Chartwells has made many improvements to all Food Service Areas. Dr. Rodrigues reported that the preliminary count of Free and Reduced applications is now at 36% of the students in the District.
11. Facilities improvements and preparations
12. School Safety Protocols - All teachers have completed ALICE Training. The middle and high school students will participate in the training this week.
13. Summer Leadership Institute - Dr. Rodrigues updated the Committee on the progress of the action steps development of the District Improvement Plan.
14. General assembly
15. Communication includes:
  - Creating Connections
  - Parent Forums
  - Student Advisory Council
  - Weekly Cabinet Meetings
  - Principals Meetings
  - Delta Meetings
  - ELEVATE Meetings

Dr. Rodrigues presented the ‘What is New in the Hudson Public Schools 2018-2019 Report’. He reported on the new programs and services which have been put into place as a result of looking at the budget and the continued efforts to ensure all expenditures are aligned to the needs of the District.

### **Student Report**

None.

### **V. Subcommittee Reports**

Mr. Smith noted that the Policy Subcommittee will meet on September 25, 2018.

#### **Matters for Discussion:**

1. Discussion of Opening Communication Negotiations on Contracts with the Hudson School Secretarial Association and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 93, Hudson School Custodians

Dr. Rodrigues reported to the Committee that the District would begin contract negotiations with the Hudson School Secretarial Association and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 93, Hudson School Custodians.

Discussion ensued.

VI. **Matters for Action:**

1. Approval of 2018-2019 School Calendar Update to Include MCAS Testing Dates Released by Department of Elementary and Secondary Education

Dr. Rodrigues updated the Committee that the change to the calendar was the addition of the MCAS testing dates provided by Department of Elementary and Secondary Education.

A motion to approve the 2018-2019 School Calendar update to reflect the addition of the MCAS testing dates provided by the Department of Elementary and Secondary Education was made by Mr. Luoto and seconded by Ms. Hallsworth. On a vote of 7-0 the motion passed.

2. Vote on a 3-Year Employment Contract for Dr. Marco Rodrigues to Serve as Superintendent of Schools for the Period Commencing July 1, 2018

Mr. Matson shared that following Dr. Rodrigues' strong review, and as discussions ensued, the Committee proposed a 1% salary increase and the idea of offering a one-year extension of the contract to Dr. Rodrigues.

Mr. Matson also highlighted the very strong first year that Dr. Rodrigues had, noting that he did so within the budget, aligning the District resources while adding new support programs, delivery of services, enrichment to the curriculum and course offerings, reorganization and improvement of professional development, successful contract negotiations, putting in place a new food service company, among other accomplishments, and has made the District stronger in every area.

Mr. Matson further explained that it would be fair to allow Dr. Rodrigues the time to work through the entire 3-year District Improvement Plan.

Additionally, Mr. Matson noted that the Committee would have an extra year of data to evaluate Dr. Rodrigues' performance.

Discussion ensued with Committee members complimenting Dr. Rodrigues on the work he has accomplished as well as looking forward to continue improvements in the District.

A motion to approve the 3-year employment contract for Dr. Rodrigues to serve as Superintendent of Schools for the period commencing July 1, 2018 was made by Mr. Maston and seconded by Mr. Tracy. On a vote of 7-0 the motion passed.

**Reclassifications:**

A motion to approve the reclassification of funds No.1, as presented, was made by Mr. Luoto and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

A motion to approve the reclassification of funds No. 2, as presented, was made by Mr. Luoto and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

**Items of Interest to the School Committee:**

Mr. Luoto again expressed his interest in having a Policy requiring a Committee member to be a part of the District hiring process for key positions.

Mr. Luoto explained that he has received phone calls regarding class size and would like to see class size lists for Quinn Middle School and Hudson High School.

Mr. Luoto also requested that the Policy Manual include all District-wide job descriptions, not just new positions for Committee review.

Dr. Rodrigues shared that many of the job descriptions are outdated, and the work to update them is currently underway. Dr. Rodrigues will provide the Committee job descriptions for those positions that have been completed to date.

Ms. Hallsworth also inquired about the class size at Hudson High School. Dr. Rodrigues will report on the class size data at the next scheduled School Committee meeting on September 25<sup>th</sup>.

Discussion ensued.

Mr. Smith thanked and congratulated the Forest Home and School Association on the new playground that was installed.

**VII. Executive Session/Adjournment**

At 8:08 p.m., Committee Chair, Glenn Maston, noted that Executive Session was not needed.

A motion to adjourn was made by Mr. Luoto and seconded by Mr. Smith. On a vote of 7-0, the motion passed.

Respectfully submitted,

Elizabeth Hallsworth, Secretary  
Hudson School Committee