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**Hudson School Committee  
Open Session Minutes**

**Meeting Date:** August 26, 2014

**Location:** Administration Building  
155 Apsley Street

**Members present:** Jennifer O'Brien, Lynn Valcourt, George Luoto, Michele Tousignant Dufour, Allison Hay and Glen Maston

**Members absent:** Brian Davis  
Alex Schley, Student Representative

**Others present:** Dr. Jodi L. Fortuna, Superintendent  
Julia M. Pisegna, Recording Secretary

**I. Call the Meeting to Order – 7:03 p.m.**

The meeting was called to order by Committee Secretary Jennifer O'Brien.

**II. Reorganization of School Committee/Election of New Officers**

A motion to appoint Jennifer O'Brien as Committee Chair was made by Ms. Valcourt and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

A motion to appoint Michele Tousignant Dufour as Committee Secretary was made by Ms. Valcourt and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

Committee Chair Jennifer O'Brien welcomed Glen Maston as the newest member of the Hudson School Committee and thanked him for his service.

**III. Student Representative Report**

None.

**IV. Superintendent's Report**

Teaching and Learning: Dr. Fortuna highlighted some of the work done over the summer by teachers and administrators which included the following:

- Kate Cellucci attended the Project Lead The Way Conference at the University of Baltimore in July
- ELA and Social Studies teams collaborated over the summer in pursuit of designing units and common assessments

- Karen Martin, Director of Elementary Education and Leslie Knight, Director of Secondary Math and Science co-taught a graduate course titled Building the Next Generation of Scientists: How to Guide for Elementary School Teachers
- Karen Martin also co-taught a course with Dr. Mary McCarthy titled Responsive Teaching: How to Meet the Needs of Diverse Learners Academically, Socially and Emotionally
- 25 elementary teachers mapped curriculum in Math and Literacy
- Farley Elementary staff developed learning targets and criteria for success for each of the units in the math program
- Elementary and high school ELL teachers worked on a new curriculum to be implemented
- The Art Department discussed new and old projects for integrating art into other subjects
- The Wellness, Physical Education, Health and Consumer Family Science Teachers participated in curriculum mapping to further develop the standards-based curriculum
- Nurses, counselors and school psychologists attended a workshop on Supporting Students with Behavioral/Mental Health Challenges

District Leadership Retreat July 29<sup>th</sup>-31<sup>st</sup>:

The District Leadership retreat was held at Tower Hill Botanical Garden on July 29<sup>th</sup>-31<sup>st</sup> and was a collaborated effort which focused on building a strong leadership team and communication, educator evaluation, strategic improvement planning, goal setting and high expectations teaching.

New Teacher Orientation:

The new teacher orientation was held August 19<sup>th</sup>-21<sup>st</sup>. Todd Wallingford, Director of Secondary Humanities, Karen Martin and Leslie Knight led the program which focused on the needs of the new teacher while creating the understanding of the privilege it is to be a member of the Hudson community of learners.

Progress Toward Goals and Superintendent's Professional Growth:

Dr. Fortuna attended the Massachusetts Association of School Superintendents (MASS) Executive Institute July 16<sup>th</sup> -18<sup>th</sup>. The theme was Voice and Vision, Leadership Beyond Compliance. Dr. Fortuna also participated in the New Superintendent Induction Program and thanked the Committee for their support into this very important program.

Dr. Fortuna has set her planning process and goals for completion of this process:

Goals:

- Deepen the understanding of the District and opportunities for growth and development;
- Begin an open, honest and constructive dialogue with all stakeholder groups;
- Build relationships between the District and municipal departments; and
- Initiate a data-based foundation from which to build solid strategic decisions

In addition to 1:1 meetings with administrators, Dr. Fortuna has completed very informative walk-throughs of each building with Len Belli, Director of Buildings and Grounds and highlighted some of the work done during the summer. Dr. Fortuna thanked Len Belli and his crew and Ellen Schuck and the Technology Department for their hard work in getting the schools ready for opening day.

Personnel and Celebrations:

Dr. Fortuna announced the following administrative new hires:

Jessica Winders – Athletic Director  
Jason Webster – Quinn Middle School Principal  
Melissa Provost – Farley Elementary School Principal  
Rachel Scanlon – Farley Elementary Assistant Principal  
Erin Goldstein – Director of English Language and Learning  
Cindy Fensin – Director of Human Resources

Dr. Fortuna also announced the hiring of the following new teachers:

<b>Name</b>	<b>Position</b>
Jennifer Colebourn	Physical Therapist
Maura Sullivan	Special Education Teacher
Meghan McGovern	Math Teacher
Kelsey McCormick	Special Education Teacher
Allison Rozet	Instructional Technology Teacher
Patricia Slaughter	Math Teacher
Sheryl Wolnik	Instructional Technology Teacher
Paul Zapantis	Wellness Teacher
Kiel Maurath	Social Studies Teacher
Wendy Sanchez	ESL Teacher

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Michelle Bower	ESL Teacher
Natasha Cochran	Social Studies Teacher
Kevin Hadmack	Special Education Teacher
Brenna Hickey	ELA Teacher
Elizabeth McNulty	Elementary Teacher
Filipa Filipe	Latin/Spanish Teacher
Courtney Philbin	Math Teacher
Mary Beth Christian	Certified O.T. Assistant
Diana Henderson	Special Education Inclusion Teacher
Pamela Mark	Library/Media Specialist
Anibal Serra	Portuguese/Spanish Teacher
Kimberly Primeau	Integrated Preschool Teacher
Diane Reinertson	Special Education Teacher
Caitlin Lahey	ELA Teacher
Maria Doherty	Reading Specialist
Diane Salman	School Psychologist
Troy Lefebvre	Instructional Technology Teacher
Keary Bartlett	Elementary Teacher
Genevieve Steere	Special Education Teacher
Craig Golden	Kindergarten Teacher
Brian Tata	Elementary Library/Media Specialist

Parent and Community Groups:

Dr. Fortuna met with Chief Stevens, Chief Blood, DPW Head Tony Marques, and School Resource Officers Chad Crogan and Roger Downing. The meeting focused on the relationship between the schools and other town departments and student safety. Dr. Fortuna thanked them for their continued collaboration with the Hudson Public Schools.

Parent Town Meeting – September 16, 2014:

The first Parent Town Meeting will be held on Tuesday, September 16<sup>th</sup> at Quinn Middle School from 6:30-8:30 p.m. and will be a meet and greet of District families and discussion on how to grow and learn together as a community.

District Events:

Teachers report for work on August 27<sup>th</sup> and 28<sup>th</sup>. Students first day of school will be Tuesday, September 2<sup>nd</sup>.

Bus routes have been posted to the District website.

V. **Special Reports & Presentations**

School Administration Building (155 Apsley Street) – Len Belli

Mr. Belli updated the Committee on the recent headlines related to the School Administration Building. At this time, there are no plans to pursue the 428 Main Street location.

Sensory Movie Event – Catherine Kilcoyne

Ms. Kilcoyne reported that due to the participation of the District in the A.P.P.L.E. Institute with a team of parents, a Sensory Movie Event will be held on Saturday, September 27<sup>th</sup> at 10 a.m. in the Hudson High School mini theater and will feature the movie ‘Frozen’. Ms. Kilcoyne encouraged all to attend.

VI. **Community Comments**

None.

VII. **Old Business**

None.

VIII. **New Business**

Approval of Agreement with the Hudson Education Association dated August 28, 2012 to August 27, 2015:

Committee Chair Jennifer O’Brien and Hudson Education Association Representative Leslie Williams signed the Collective Bargaining Agreement (CBA) with the Hudson Education Association HEA. The Memorandum of Agreement was signed promptly after the closing of negotiations in 2012, however, the actual contract completion was stalled with legal counsel.

Approval of Year-End Transfers and Closing of FY14:

Patty Lange, Finance Director, presented the year-end transfers and encumbrances for the closing of FY14.

**Transfer of Funds**

A motion to approve the transfer of \$2,237.81 from Personnel to FY14 Transportation was made by Mrs. Tousignant Dufour and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

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A motion to approve the transfer of \$719,156.09 from FY14 Personnel to FY14 General Expense was made by Ms. Valcourt and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

A motion to approve the transfer of \$995,469.66 from School Choice to FY14 General Expense was made by Ms. Valcourt and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

A motion to approve the transfer of \$68,654.24 from School Choice to FY14 Food Services Revolving Fund was made by Mrs. Hay and seconded by Mr. Maston. On a vote of 6-0, the motion passed.

### **Encumbrances**

A motion to approve to encumber \$85,350.93 from FY14 General Expense to FY15 funds was made by Mrs. Hay and seconded by Mr. Maston. On a vote of 6-0, the motion passed.

A motion to approve to encumber \$487,758.31 from FY14 Personnel to FY15 funds was made by Mrs. Tousignant Dufour and seconded by Mr. Luoto. On a vote of 6-0, the motion passed.

### Approval of Addition of Hudson High School Dance Club:

Dr. Fortuna recommended approval of the addition of Hudson High School Dance Club. A motion to approve the addition of Hudson High School Dance Club, as presented, was made by Ms. Valcourt and seconded by Mrs. Tousignant Dufour. On a vote of 6-0, the motion passed.

### Approval of Contract with B & H Foto & Electronics Corp. in the Amount of \$19,684.72:

Dr. Fortuna recommended approval of the contract with B & H Foto & Electronics Corp. in the amount of \$19,684.72. A motion to approve the contract with B & H Foto & Electronics Corp. in the amount of \$19,684.72, as presented, was made by Mr. Luoto and seconded by Mrs. Tousignant Dufour. On a vote of 6-0, the motion passed.

### Discussion of Dates for Goal Setting Workshop with School Committee Members:

Dorothy Presser of MASC will conduct a goal setting workshop with Committee members and is holding the dates of September 4<sup>th</sup> or September 8<sup>th</sup>.

Discussion ensued. Committee members scheduled the workshop for Monday, September 8<sup>th</sup>.

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**Reclassifications**

A motion to approve the reclassification of funds, as presented, was made by Mr. Luoto and seconded by Ms. Valcourt. On a vote of 6-0, the motion passed.

**VI. Community Comments**

None.

**VII. Subcommittee and Building Committee Liaison Reports**

The next Policy Subcommittee meeting will be held on Monday, September 15<sup>th</sup> at 6:00 p.m. to discuss the School Committee Code of Conduct and Operating Procedures.

Discussion ensued.

Approval for the Use of Electronic School Committee Packets:

Dr. Fortuna recommended approval of the use of electronic school committee packets. A motion to approve the use of electronic school committee packets was made by Mrs. Hay and seconded by Mrs. O'Brien. On a vote of 6-0, the motion passed.

**VII. Executive Session/Adjournment**

At 8:23 p.m., Committee Chair Jennifer O'Brien noted that there was no need for Executive Session.

Motion to adjourn was made by Ms. Valcourt and seconded by Mr. Maston. On a vote of 6-0, the motion passed.

Respectfully submitted,

Michele Tousignany Dufour, Secretary  
Hudson School Committee

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List of Documents Source and Location

<b>DOC NAME</b>	<b>SOURCE</b>	<b>LOCATION</b>
Superintendent's Report	Superintendent	Superintendent's Office
Finding Purpose in Coaching with Organized Notes	Superintendent	Superintendent's Office
Discussion of Hudson School District HQ on Tap	Superintendent	Superintendent's Office
New Hire List	Superintendent	Superintendent's Office
Financial End-of –Year Transfers and Encumbrances Documents (3)	Patty Lange	Superintendent's Office
FY14 Financial Report Voting Sheet	Patty Lange	Superintendent's Office
School Committee Policy JJIBE	School Committee	Superintendent's Office
Memo re: HHS Dance Team	Brian K. Reagan	Superintendent's Office
Collective Bargaining Agreement – August 28, 2012 to August 27, 2015	Superintendent	Superintendent's Office
Contract with B & H Foto & Electronics Corp.	Ellen Schuck	Superintendent's Office
MASC/MASS Joint Conference Schedule	MASC	Superintendent's Office
HPS Food Service Department August 2014 Mailing	Food Service Department	Superintendent's Office
Reclassifications (9)	Finance Department	Superintendent's Office