

Approved

**Hudson School Committee
Open Session Minutes**

Meeting Date: October 21, 2014

Location: Administration Building
155 Apsley Street

Members present: Jennifer O'Brien, Brian Davis, Michele Tousignant Dufour, Allyson Hay and Glenn Maston

Members absent: Lynn Valcourt
George Luoto

Others present: Dr. Jodi Fortuna, Superintendent
Julia M. Pisegna, Recording Secretary
Alex Schley, Student Representative

I. Call the Meeting to Order – 7:02 p.m.

The meeting was called to order by Committee Chair, Jennifer O'Brien.

II. Approval of Minutes

Regular Meeting –October 7, 2014: A motion to approve the minutes was made by Mrs. Tousignant Dufour and seconded by Mr. Maston. On a vote of 5-0, the motion passed.

III. Reports

Service Recognition to Susan Dunnell:

Committee Chair, Jennifer O'Brien, thanked Susan Dunnell, former Committee Chair, for her years of service and dedication to the Hudson Public Schools.

Drawing of the Winners' Names for iPad Minis:

For the second year, we have offered an iPad mini incentive program in an effort to increase the number of Free and Reduced Lunch applications filed by parents. This year, over 360 iPad forms were received.

School Committee members drew the following five winners:

Eidarilys Lopez	Farley Elementary School
Mirela DoValle	Farley Elementary School
Al Bayou	Forest Avenue School
Yong Xiu Lin	Farley Elementary and Hudson High
Monica Rezende	Forest Avenue School

Student Representative Report:

Student Representative, Alex Schley, shared with the Committee that a number of Hudson High School students attended a recent faculty meeting and proposed that any student with an average of 89.5 can be excused from taking the class final exam.

Principal Reagan took the proposal under advisement. Ms. Schley will follow up with a survey to all staff and update the Committee on this matter at a future School Committee meeting.

Superintendent's Report – Dr. Jodi Fortuna

Introduction of Cindy Fensin, Director of Human Resources:

Dr. Fortuna introduced Cindy Fensin as the new Director of Human Resources. Ms. Fensin was previously employed by the District and shared with the Committee that she is happy to be back in Hudson and looks forward to working with Dr. Fortuna and the District.

Introduction of Hudson Education Association Leadership Team:

Dr. Fortuna introduced Leslie Williams and Maggie Whitcomb as the new Hudson Education Association Leadership Team. Ms. Williams and Ms. Whitcomb thanked Committee members for inviting them to the meeting and look forward to working with the Committee and Dr. Fortuna in the future.

Progress Toward Goals and Superintendent's Professional Growth:

On Friday, October 17th, Dr. Fortuna attended the introductory webinar of EDWIN Teaching and Learning, an instructional improvement system currently offered at no cost to Districts that participated in Race to the Top. EDWIN is a web-based tool that allows Districts to utilize curriculum maps, assessments and student data in one location.

Dr. Fortuna updated the Committee on her professional practice goals of spending one half day a week at each of the schools. Dr. Fortuna continues to find this observation essential time with both Principals and educators.

Finance and Operations and Facilities:

Steam Cleaning

Len Belli, Director of Facilities, and Brad Parker are in the process of devising a system to steam clean all student desk tops and high touch surfaces at least twice per week in all schools during the winter and flu season.

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Dr. Fortuna will continue to update the Committee as we begin to implement this new cleaning service.

Transportation:

Dr. Fortuna noted that Bus No. 1 from Farley Elementary School was late on the morning run due to a mechanical issue. The bus company quickly sent another bus and students arrived at school 10 minutes late.

Parent and Community Groups:

Parent Conversation – Student Achievement

Dr. Fortuna noted that approximately 30 parents attended the Parent Conversation-Student Achievement night held on Wednesday, October 15th. It was an opportunity to work with families to help build their awareness of and ability to navigate the myriad of data available on the Department of Elementary and Secondary Education’s website.

Dr. Fortuna will continue to publish frequent accomplishments and/or activities that the District is undertaking to impact student learning.

Elementary Math Night

The Elementary Math Presentation was held on Wednesday, October 8th. The presentation was well attended and introduced parents to the work happening in the District related to growth mindset, the math workshop model, and the core resource of the EngageNY program.

Dr. Fortuna thanked Karen Martin and the teachers who volunteered their time for this event.

Finance Committee Members

Dr. Fortuna and Patty Lange, Executive Director for Finance and Operations, met with Finance Committee members John Parent and Justin Provencher to discuss the upcoming budget season. Dr. Fortuna thanked Mr. Parent and Mr. Provencher for taking time out of their busy schedules to meet.

National Art Honor Society Induction

The National Art Honor Society Induction Ceremony was held on Thursday, October 16th. Dr. Fortuna congratulated the following students:

Rachel MacMunn	Victoria Galvin
Monica Anderson	Sarah Ellis
Cameron LeBlanc	Jacob DiLauro

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A Midsummer Night's Dream

Dr. Fortuna attended the Saturday, October 11th performance of Hudson High School's production of a *Midsummer Night's Dream* and thanked the students and Ms. Sarah Worrest for a wonderful performance and looks forward to their next show.

Personnel and Celebrations

Dr. Fortuna's weekly highlight of an excellent teaching practice was observed while on her school visit with the 3rd math grade class at Farley. At the end of the lesson, the teacher recapped the learning and then linked the homework to the day's lesson to further the students' understanding.

District Events:

October 22	District Half Day	
October 23	HHS Evening Conferences	6:30-8:30 p.m.
October 28	Community Conversation: Raising Healthy Teens	HHS 5:30-7:30 p.m.
October 30	HHS Principal Coffee Student Achievement Focus	HHS 6:30 p.m.

Enrollment:

As of this date, enrollments numbers are unofficial. The official numbers from the Massachusetts Department of Elementary and Secondary Education will be out in October.

IV. **Subcommittee Reports**

Mrs. O'Brien shared that the Policy Subcommittee met and continue to discuss new and old policies. The Public Relations subcommittee met on Thursday, October 9th and had a great meeting. The next Community and Business Partnership Subcommittee meeting is scheduled for Monday, October 27th at 6:00 p.m. All were encouraged to attend.

V. **Matters for Discussion**

Dr. Fortuna gave a PowerPoint presentation highlighting the data gathered from the parent survey sent to elementary parents and the exit tickets collected at the first elementary math information night.

Discussion ensued.

Dr. Fortuna announced that she will also post this information on the District's webpage.

Approved

VI. Public Participation

None.

VII. Matters for Action

1. Approval of the Contract with Atlantic Construction Management, Inc. in the amount not-to-exceed \$15,000 for Owner's Project Manager Services on the Mulready Elementary School Roof Replacement Project:

Dr. Fortuna recommended that the Committee approve the Contract with Atlantic Construction Management, Inc. in the amount not-to-exceed \$15,000 for Owner's Project Manager Services on the Mulready Elementary School Roof Replacement Project.

A motion to approve the Contract with Atlantic Construction Management, Inc. in the amount not-to-exceed \$15,000 for Owner's Project Manager Services on the Mulready Elementary School Roof Replacement Project was made by Mrs. Hay and seconded by Mrs. Tousignant Dufour. On a vote of 5-0, the motion passed.

VIII. Reclassifications

A motion to approve the reclassification of funds, as presented, was made by Mrs. Tousignant Dufour and seconded by Mrs. Hay. On a vote of 5-0, the motion passed.

IX. Executive Session/Adjournment

At 7:50 p.m., Committee Chair, Jennifer O'Brien, noted that there was no need for an Executive Session.

A motion to adjourn was made by Mrs. Hay and seconded by Mr. Maston. On a vote of 5-0, the motion passed.

Respectfully submitted,

Michele Tousignant Dufour, Secretary
Hudson School Committee

Approved

List of Documents Source and Location

DOC NAME	SOURCE	LOCATION
Superintendent's Report	Superintendent	Superintendent's Office
Minutes of October 7, 2014	Superintendent	Superintendent's Office
Memorandum of Agreement Between the Hudson Education Association, Inc. and the Hudson School Committee	School Committee/Hudson Education Association, Inc.	Superintendent's Office
Elementary Math Transition PowerPoint	Superintendent	Superintendent's Office
Parent Feedback on Elementary Math Program	Superintendent	Superintendent's Office
Contract for Project Management Services	Len Belli	Superintendent's Office
Copy of Letter to Families dated November 1, 2014	Superintendent	Superintendent's Office
Community Conversations: Raising Healthy Teens Flyer	Hudson Youth Substance Abuse Prevention Coalition	Superintendent's Office
Reclassifications (1)	Finance Department	Superintendent's Office