

Approved

Hudson School Committee Open Session Minutes

Meeting Date: February 25, 2014

Location: Administration Building
155 Apsley Street

Members present: Susan Dunnell, Lynn Valcourt, Jennifer O'Brien,
Lorraine Nelson, Brian Davis, George Luoto and
Benjamin Hoell

Mrs. O'Brien entered the meeting at 7:35 p.m.

Others present: Dr. Kevin M. Lyons, Superintendent
Julia M. Pisegna, Recording Secretary
Alex Schley, Student Representative

I. Call the Meeting to Order – 7:22 p.m.

The meeting was called to order by Committee Chair Susan Dunnell.

II. Approval of Minutes

1. Regular Meeting – January 23, 2014: A motion to approve the minutes was made by Mrs. Dunnell and seconded by Ms. Valcourt. On a vote of 4-0-2, with Mr. Davis and Mr. Luoto abstaining, the motion passed. Mrs. O'Brien was not present for this vote.
2. Budget Hearing – January 23, 2014: A motion to approve the minutes was made by Mrs. Nelson seconded by Mrs. Dunnell. On a vote of 4-0-2, with Mr. Davis and Mr. Luoto abstaining, the motion passed. Mrs. O'Brien was not present for this vote.
3. Regular Meeting – February 11, 2014: A motion to approve the minutes was made by Ms. Valcourt and seconded by Mrs. Nelson. On a vote of 5-0-1, with Mrs. Dunnell abstaining, the motion passed. Mrs. O'Brien was not present for this vote.

III. Superintendent's Report – Dr. Kevin Lyons

Snow Days: Due to the fourth snow day on Thursday, February 13th, the last day of school is now scheduled for Monday, June 23rd.

Dr. Lyons thanked the Town Department of Public Works, our Buildings and Grounds crew and the custodians for all their hard work getting the school ready to open again after a two-hour delay on Friday, February 14th.

Timeline for Quinn Middle School Principal Search: Dr. Lyons announced that a community forum will be held on Monday, March 10th at Quinn Middle School to discuss the desired characteristics of the new Principal, and a community forum on Wednesday, April 9th with the finalists. These forums are open to all parents, teachers, students and community members and Dr. Lyons invited all to attend.

Budget Update: Dr. Lyons added that there was little to report on budget changes as we continue to wait for the House action on the Governor's Budget.

Discussion ensued.

Dr. Lyons will continue to keep the Committee updated on any new developments.

Quinn Middle School Teacher Awarded Fellowship to Teach and Travel to China: Social Studies Teacher, Sharlene Dorothy, was awarded a fellowship to travel and teach in China through the Sino-American Bridge for Health and Education. Ms. Dorothy will spend the month of July working with Chinese educators sharing instructional practices, educational philosophies, cultural experiences and friendship.

Mrs. O'Brien entered the meeting at 7:35 p.m.

4th Annual Wellness Cook-Off: The 4th Annual Cook-Off is Thursday, March 6th, 6:00 – 7:30 p.m. in the Hudson High School Cafeteria. This year's theme will be Mac 'N Cheese.

Dr. Lyons invited all to attend this fun-filled family event.

Hudson Youth Substance Prevention Coalition Meeting Thursday, February 27th: The Hudson Youth Substance Prevention Coalition meeting is scheduled for Thursday, February 24th at 6:00 p.m. at the Quinn Middle School.

Dr. Lyons invited all to attend this informational meeting.

New Technology Lab at Mulready: The new technology lab has opened at Mulready Elementary School. Dr. Lyons thanked the Building and Grounds Department and the Technology Department for their hard work and efforts.

MetroWest Grant: Dr. Lyons announced that a consortium of MetroWest communities will share in a grant under the state's new Prevention and Wellness Trust Fund. The grant, led by the Town of Hudson, coordinates a regional partnership with Hudson, Marlborough, Framingham and

Northborough that will bring evidence-based interventions to address tobacco use, hypertension, pediatric asthma and falls among elders.

Hudson High School Drama Students: – The Hudson High School Drama Students will present the show *The Producers* on March 13-15.

Dr. Lyons invited all to attend.

Social Media Message: Dr. Lyons shared with Committee Members a message on Social Media and noted that Hudson Public Schools offers full support to parents and guardians in their role of guiding and monitoring student activities using technology and social media, and if anyone had additional questions, they should contact the school principal.

IV. **Special Reports and Presentations:**

1. District Review by the Center for District and School Accountability (CDSA):

Eva Mitchell, Associate Commissioner of Education, presented an overview of the District's Review process which is scheduled for March 10-13th. Ms. Mitchell highlighted the purpose of the District review, the review standards, data and document analysis, and stated that she will later in the process, report on the findings and recommendations for the District.

The District Review Team is scheduled to meet with School Committee members on Wednesday, March 12th from 4:30 – 5:30 p.m.

Discussion ensued.

Committee members thanked Ms. Mitchell for her presentation and noted that they look forward to the review process.

2. EWIS and Beyond at Hudson High School:

Assistant Principal, Josh Otlín, presented Part II of the EWIS and Beyond Report. He highlighted the teams' focused study of a select population of at-risk students and showed how they are using the data to better support individual students and make decisions at the school-wide level at Hudson High School. The Academic Warning System (AWS) is used to improve efforts to intervene with struggling students. Counselors, special education teachers, ELL teachers, and administrators use the system to identify students

for intervention, monitor their progress, and gauge the efficacy of specific interventions. The administrative team also uses the system to produce analytics to inform decision-making on a school-wide level.

Discussion ensued.

Committee members thanked Mr. Otlín for his presentation and great work in creating such a wonderful tool for students and staff.

V. **Community Comments**

None.

VI. **Old Business**

None.

VII. **New Business**

Committee Chair, Susan Dunnell, appointed Benjamin Hoell to the Custodian Negotiations Subcommittee and George Luoto to the Secretarial Negotiations Subcommittee.

Approval of School Calendar for 2014-2015: Dr. Lyons noted that due to discussions with the HEA regarding the school calendar, the item was removed from the agenda.

Discussion ensued.

Dr. Lyons asked Committee members to table the item for vote at the next regularly scheduled School Committee meeting on Tuesday, March 11th. Dr. Lyons anticipates a written agreement with the HEA prior to March 11th and that the draft calendar will be posted on the website and distributed to all staff.

Approval of Hudson High School Baseball Team Overnight Field Trip to the Falcon Festival in Mashpee, Massachusetts March 28-30, 2014: Dr. Lyons recommended approval of the Hudson High School Baseball Team overnight field trip to Mashpee, Massachusetts on March 28-30, 2014.

A motion to approve the Hudson High School Baseball Team overnight field trip to Mashpee, Massachusetts on March 28-30, 2014 was made by Ms. Valcourt and seconded by Mrs. Nelson. On a vote of 7-0, the motion passed.

Approval of Proposed School Committee Policy DDA – Supplement, not Supplant (Title 1 Funds), Proposed School Committee Policy KB - Parental Involvement (Title 1) and Proposed Revision to School Committee Policy JICFB - Anti-Bullying: Dr. Lyons recommended approval of Proposed School Committee Policy DDA – *Supplement, not Supplant (Title 1 Funds)*, Proposed School Committee Policy KB - *Parental Involvement (Title 1)* and Proposed Revision to School Committee Policy JICFB - *Anti-Bullying*.

Ms. Valcourt requested that the three policies be voted on together. A motion to approve Proposed School Committee Policy DDA – *Supplement, not Supplant (Title 1 Funds)*, Proposed School Committee Policy KB - *Parental Involvement (Title 1)* and Proposed Revision to School Committee Policy JICFB - *Anti-Bullying* was made by Mrs. O'Brien and seconded by Mrs. Nelson. On a vote of 7-0, the motion passed.

Approval of Contract with DWC, Inc. in the Amount of \$15,000 for New Shades at Mulready Elementary School and Forest Avenue Elementary School: Dr. Lyons recommended approval of contract with DWC, Inc. in the amount of \$15,000 for new shades at Mulready Elementary School and Forest Avenue Elementary School.

A motion to approve the contract with DWC, Inc. in the amount of \$15,000 for new shades at Mulready Elementary School and Forest Avenue Elementary School was made by Mrs. Nelson and seconded by Ms. Valcourt. On a motion of 7-0, the motion passed.

VIII. Reclassification of Funds

A motion to approve the reclassifications of funds, as presented, was made by Mrs. Nelson and seconded by Mr. Hoell. On a vote of 7-0, the motion passed.

IX. Subcommittee and Committee Liaison Reports

Student representative, Alex Schley, addressed the 1-1 ratio of student/technology and had an inquiry from an 8th grader asking what the plan was to implement technology into Hudson High School.

Discussion ensued.

X. Communications

None.

Approved

XI. Executive Session/Adjournment

At 8:50 p.m., Committee Chair Susan Dunnell noted that there was no need for Executive Session.

A motion to adjourn was made by Ms. Valcourt and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.

Respectfully submitted,

Lynn Valcourt, Secretary
Hudson School Committee

List of Documents Source and Location

| DOC NAME | SOURCE | LOCATION |
|--|------------------|-------------------------|
| School Committee Minutes of February 11, 2014 | School Committee | Superintendent's Office |
| School Committee Minutes of January 23, 2014 | Superintendent | Superintendent's Office |
| Budget Hearing Minutes of January 23, 2014 | Superintendent | Superintendent's Office |
| Superintendent's Report | Superintendent | Superintendent's Office |
| Quinn Middle School Principal Search Timeline 2014 | Superintendent | Superintendent's Office |
| 4 th Annual Wellness Cook-Off Flyer | Jenny Gormley | Superintendent's Office |
| Hudson Youth Substance Prevention Coalition Meeting Agenda – February 27 th | Superintendent | Superintendent's Office |
| Farley Family Bingo Flyer | Sharon MacDonald | Superintendent's Office |
| Social Media Risks – Message from Superintendent | Superintendent | Superintendent's Office |
| The District Review Overview PowerPoint | DESE | Superintendent's Office |
| Preliminary School Calendar for 2014-2015 | Superintendent | Superintendent's Office |
| Statewide Legal Holidays | DESE | |
| Memorandum re: Overnight Travel for Hudson High School Baseball Team | Brian K. Reagan | Superintendent's Office |
| Proposed School Committee Policy DDA Supplement not Supplant (Title 1) | Superintendent | Superintendent's Office |
| Proposed School Committee Policy KB Parental Involvement (Title 1) | Superintendent | Superintendent's Office |
| Proposed School Committee Policy JICFB Anti-Bullying | Superintendent | Superintendent's Office |
| Policy Feedback from 2 Staff Members and Superintendent's Response | Superintendent | Superintendent's Office |
| Contract with DWC Designs, Inc. | Superintendent | |
| Reclasses (2) | Superintendent | Superintendent's Office |