

Approved

Hudson School Committee
Open Session Minutes

Date: October 25, 2011

Location: Administration Building
155 Apsley Street

Members present: Susan Dunnell, Lynn Valcourt, Tammy Ducey, David Baran, George Calnan, Jennifer O'Brien and Lorraine Nelson

Student Representative: Ricky Gelin - Absent

Others present: Dr. Kevin M. Lyons, Superintendent
Julia M. Pisegna, Recording Secretary

I. Call the Meeting to Order – 7:00 p.m.

The meeting was called to order by the Chair, Susan Dunnell.

II. Approval of Minutes

Regular Meeting – October 11, 2011: Motion to approve minutes was made by Mr. Baran and seconded by Mrs. Ducey. On a vote of 7-0, the motion passed unanimously.

III. Superintendent's Report – Dr. Kevin Lyons reported on the following:

- Dr. Lyons shared with the Committee members that Wal-Mart had presented \$1,000.00 worth of gift certificates to Mulready School teachers for classroom supplies and thanked them for the continued generosity and support to Hudson Public Schools.
- Dr. Lyons informed the Committee that the Hudson High School Drama Society will present Shakespeare's *The Tempest* on November 17, 18, and 19, 2011 at 7:00 p.m. Dr. Lyons encouraged all to attend.
- Dr. Lyons reported on the annual School Council Training meeting which included the Executive Director of MASC, Glenn Koocher, making a presentation and provided information on the importance of School Councils working together as a tool for parents, teachers, staff and principals. Dr. Lyons and Committee Chair, Mrs. Dunnell, encouraged all parents to attend, and Dr. Lyons informed them that all meetings are posted.

- Dr. Lyons also reported on the School Health and Safety Advisory Council which held its first quarterly meeting. It was very well attended and discussion included Red Ribbon Week, the new HHS smoking cessation program, the Wellness Policy, concussion and head injury procedures being implemented, and an update on the anti-bullying program. Dr. Lyons also confirmed that Jenny Gormley, Luis Macedo and Courtney Cray will be in attendance at a future meeting to discuss these items further. Also, there will be the formation of Wellness Policy Review Committee, and we will be looking for a School Committee member or two to be on that Committee.
- Dr. Lyons serves as Chair of the Board of Directors for Virtual High School and reported that the semi-annual meeting was held and shared with the Committee the challenges of competing with on-line learning opportunities and changes in the industry.
- Dr. Lyons reported on Red Ribbon Week, a collaboration of the U.S. Drug Enforcement Agency, National Guard, Hudson Police Department and Hudson Home & School Association, which focused on drug awareness and prevention. Members of the Drug Enforcement Agency, National Guard and local police talked with students in classes and assemblies to raise awareness of the dangers of drug, tobacco and alcohol use, and students had an opportunity to pledge to be drug free.

Committee Chair, Mrs. Dunnell, changed the order of the Agenda to consider the New Business item, approval of two Memorandums of Agreement between the School Committee and Secretaries Association.

New Business

1. Dr. Lyons stated that the School Committee had already approved the Memorandums of Agreement in Executive Session and now must vote in public session.

Mrs. Ducey made a motion to approve the two Memorandums of Agreement as presented. The motion was seconded by Mr. Baran.

Dr. Lyons called the roll:

Mrs. Nelson – yes
Mrs. O'Brien - yes
Mr. Calnan – abstaining
Mr. Baran – yes
Mrs. Ducey – yes
Mrs. Valcourt – yes
Mrs. Dunnell - yes

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Committee Chair, Mrs. Dunnell, thanked President, Maureen Parker, for her leadership and goodwill during the ratification process and both signed the Memorandums of Agreement.

V. Special Reports & Presentations

MCAS Results and Analysis: JFK and HHS: The JFK and HHS leadership teams presented highlights of the MCAS results and detailed grade level tests, subgroup results, growth scores, and comparable town statistics. Their presentation was very well received by Committee Members who thanked them for their efforts.

VI. Student Presentations

None.

VII. Community Comments

None.

VIII. Old Business

1. Appointment of Assistant Superintendent:

Dr. Lyons provided the Committee with a schedule and process for filling the Assistant Superintendent vacancy.

Mr. Calnan addressed Committee members regarding the October 3rd vote and expressed his disappointment that the candidate brought forward was not approved. Mr. Calnan made a motion that the Committee move to start the search immediately and not wait until the January 2nd time-line as presented by Dr. Lyons.

Mr. Calnan made a motion to approve beginning the search immediately. The motion was seconded by Mr. Baran. On a vote 2-5, the motion did not pass.

IX. New Business

1. Approval of two Contracts for Services with Frank L. Rounds Co.:

Dr. Lyons recommended approval of a contract in the amount of \$8,163.00 for services with Frank L. Rounds Co. Motion to approve was made by Mrs. Ducey. The motion was seconded by Mr. Calnan. On a vote of 6-0, the motion passed.

Dr. Lyons recommended approval of a contract for hourly services with Frank L. Rounds Co. at a per hour cost of \$128.00 per hour. A motion to approve the contract was made by Mr. Baran. The motion was seconded by Mrs. Ducey. On a vote 6-0, the motion passed.

2. Approval for Out-of-State Travel:

Dr. Lyons recommended approval for out-of-state travel of Julianna Bahosh in her role as a state-wide leader in special education. A motion to approve the out-of-state travel was made by Mrs. Ducey. The motion was seconded by Mr. Baran. On a vote 7-0, the motion passed.

Dr. Lyons also recommended approval for out-of state travel of Luis Macedo in his role as Athletic Direction at Hudson High School. A motion to approve the out-of-state travel was made by Mrs. Ducey. The motion was seconded by Mr. Baran. On a vote 7-0, the motion passed.

3.. Approval of Hudson High School Golf Trip to Amherst, Massachusetts:

Dr. Lyons recommended approval of the Hudson High School Golf Trip to Amherst, Massachusetts scheduled for October 30th -31st. A motion to approve the Hudson High School Golf Trip was made by Mrs. Ducey. The motion was seconded by Mrs. Valcourt. On a vote 7-0, the motion passed.

Reclassification of Funds

Motion to approve reclassification of funds as presented was made by Mrs. Ducey and seconded by Mrs. Valcourt. On a vote of 76-0, the motion passed unanimously.

Subcommittee and Building Committee Liaison Reports

Mrs. Ducey shared the success of the ground-breaking ceremony held at JFK Middle School on October 12th.

Mr. Baran reported that the Policy Subcommittee met on October 17th and the next Policy Subcommittee meeting is scheduled for Monday, October 31st.

X. **Communications**

None.

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XI. **Executive Session/Adjournment**

At 9:05 p.m., Committee Chair, Mrs. Dunnell, noted that there was no need for an Executive Session.

Motion to adjourn was made by Ms. Valcourt. Motion was seconded by Mrs. Ducey. On a vote 7-0, the motion passed unanimously

Respectfully submitted,

Lynn Valcourt, Secretary
Hudson School Committee

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List of Documents Source and Location

DOC NAME	SOURCE	LOCATION
School Committee Minutes of October 25, 2011	Superintendent	Superintendent's Office
Superintendent's Report	Superintendent	Superintendent's Office
Superintendent's Power Point Presentation	Superintendent	Superintendent's Office
Outline from Dr. Lyons re: Hiring Schedule for Assistant Superintendent Appointment	Superintendent	Superintendent's Office
Memorandum of Agreement for a One-Year Agreement between the Hudson School Committee and the Hudson Secretarial Association	Superintendent	Superintendent's Office
Memorandum of Agreement for a Three-Year Agreement between the Hudson School Committee and the Hudson Secretarial Association	Superintendent	Superintendent's Office
2011 MCAS Results	Superintendent	Superintendent's Office
Contract for Frank L. Rounds Co.	Superintendent	Superintendent's Office
Contract for Frank L. Rounds Co.	Superintendent	Superintendent's Office
Memorandum re: Out of State Travel for Juliann Bahosh	Superintendent	Superintendent' Office
Memorandum re: Out of State Travel for Luis Macedo	Superintendent	Superintendent' Office
Memorandum re: Hudson High School Golf Trip to Amherst, Massachusetts	Brian K. Reagan	Superintendent's Office
Reclassification of Funds	Director of Finance	Superintendent's Office