

Approved

Hudson School Committee  
**Open Session Minutes**

**Date:** January 10, 2012

**Location:** Administration Building  
155 Apsley Street

Members present: Susan Dunnell, Lynn Valcourt, Tammy Ducey, David Baran, George Calnan, Lorraine Nelson and Jennifer O'Brien

Student Representative: Ricky Gelin

Others present: Dr. Kevin M. Lyons, Superintendent  
Julia M. Pisegna, Recording Secretary

**I. Call the Meeting to Order – 7:00 p.m.**

The meeting was called to order by the Chair, Susan Dunnell.

**II. Committee Chair, Susan Dunnell, opened the meeting with a moment of silence for David Quinn.**

Committee Chair, Susan Dunnell, advised the Committee that the Agenda would be taken out of order and would begin with Special Reports & Presentations.

**III. Special Reports & Presentations**

Pre-K-12 Visual Arts: Art Integration: Mike Correa, Mulready teachers Patty Regh and Mary Hall and 2<sup>nd</sup> grade students Paige Thomason, Chris Walsh, Sara McDowell and David Schwartz presented a model demonstration of a teacher teaching art and math lessons illustrating the integration of art into Science, Technology, Engineering, ARTS, Math.

Teacher Diane Hoff presented a sampling of writing and artwork done by the students as they learned about hibernation.

Teachers Sharon Carloni and Lauren Miller presented a selection of student self-portraits and students' stories about themselves in the role of a superhero.

Committee members congratulated the students, teachers and Mike Correa for their wonderful work and the success of the art integration program.

Superintendent's Award for Academic Excellence: Dr. Lyons announced the recipient of the Superintendent's Award for Excellence is Mark Terra-Salomao. Mark is ranked #1 in the class of 2012. He received the Harvard Book Award in 2011, he is National Honor Society Vice-President this year, and he will complete seven Advanced Placement courses at HHS. He is also a 5-year varsity tennis performer, and serves as Community Council Moderator. He traveled to Portugal last year with the HHS team that presented a paper on Green Chemistry at the UNESCO Conference. He is a regular Portuguese Club Volunteer, a religious education teacher, and has volunteered at the Marlborough Hills Healthcare Center. Mark and his parents were in attendance to receive this award. Mr. and Mrs. Terra-Salomao thanked the Hudson Public Schools and teachers for the education their children have received. Committee members and student representative Ricky Gelin congratulated Mark for his accomplishments.

Procedures for Head Injuries and Concussions: Jenny Gormley, Courtney Cray, Pat Emmons and Angie Wilcox presented the assessment tools and procedures they have developed and implanted for head injuries and concussions. This team has led the District's efforts to develop policies and procedures in compliance with the new state law on head injuries in student activities.

IV. **Community Comments**

None.

V. **Superintendent's Report** – Dr. Kevin Lyons reported on the following:

- Dr. Lyons shared with the Committee an overview of the 11 Essential Conditions of Effective Schools and Districts which was a follow-up to the previous meeting's introduction of the MA Planning Frameworks. These are both tools which are very helpful in the design of the District's Strategic Plan.
- Dr. Lyons announced the dates, times and location of the Task Committee and Forum Dates:

Kennedy M.S. 1:1 Computing Forums -	January 10	7:00 p.m.	HHS Mini-Theater
Kennedy M.S. 1:1 Computing Forums -	January 12	9:00 a.m.	J.F.K. Cafeteria
Kennedy M.S. 1:1 Computing Forums -	January 19	7:00 p.m.	HHS Mini-Theater
Wellness Policy and Practices Committee -	January 10	3:30-5:30 p.m.	HHS F101
Wellness Policy and Practices Committee -	January 12	3:30-5:30 p.m.	HHS F101
Wellness Policy and Practices Committee -	January 19	3:30-5:30 p.m.	HHS F101
Elementary Transition Committee (ETC) -	January 26	4:00-6:00 p.m.	HHS F101
ETC Academic Programs Task Force	- January 12	4:00-5:00 p.m.	Farley
ETC Transportation and Enrollment	- January 13	9:30 a.m.	Farley
ETC Staffing and Budget	- January 12	4:00-6:00 p.m.	Hubert
ETC Facilities	- January 12	3:30-5:30 p.m.	Forest Ave.
ETC Culture and Traditions	- January 11	3:30-4:30 p.m.	Hubert

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- Race to the Top Grant Approval: Dr. Lyons reported to the Committee that the District's Race to the Top grant application had been approved. This grant will assist in a number of ways, but particularly with educator evaluation and curriculum alignment.

VI. Committee Chair, Susan Dunnell, then suspended the meeting at 8:31 p.m. in order to conduct a hearing on the FY13 school budget.

VII. Committee Chair, Susan Dunnell, reconvened the meeting at 9:13 p.m. following the public hearing on the school budget.

Motion was made by Ms. Valcourt to have administration move a .5 ELL teacher position (\$35,595) and funding for PBIS Training (\$5,000) to the designation of Level-Services. Motion was seconded by Mrs. Ducey. On a vote of 7-0, the motion passed.

VIII. **Old Business**

None.

IX. **New Business**

1. Approval of School Committee Policy Revision: Assignment to Grades:

Motion to approve was made by Mrs. Ducey and seconded by Mr. Baran. On a vote of 7-0, the motion passed.

Mr. Calnan read the following JCAA Policy Revision for Assignment to Grades into the record:

“In the Hudson Public Schools it is expected that most students will progress from grade to grade, kindergarten through grade 12. There may be instances where promotion from one grade to the next is not in the child's best interest.

Student grade assignment will reflect a careful analysis of all factors involved for consideration for promotion/non-promotion (academic, social, emotional, and physical development), and will always result in what the school considers to be a decision in the best interest of the child.

If retention is considered by the parents/guardian or by the school, the Principal will confer with the parents/guardians, special education staff and other appropriate personnel before making a determination. A student should not be retained in Grades K-8 more than once.

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The decision of the Principal is final. Any student not promoted, if not on an Individual Education Plan (IEP), will be referred for special education evaluation.”

2. Approval of School Committee Policy: Homeless Students/McKinney-Vento Act:

Mrs. O’Brien described the need for this new policy and informed the Committee that the policy proposed had been posted to the District website for two weeks and circulated to all staff for comment.

Motion to approve a new School Committee Policy: *Homeless Students/McKinney-Vento Act* was made by Mrs. Ducey and seconded by Mr. Baran. On a vote of 7-0, the motion passed.

**Reclassification of Funds**

None.

**Subcommittee and Building Committee Liaison Reports**

Dr. Lyons informed the Committee that the first arrival of steel at JFK Middle School is scheduled for January 16<sup>th</sup>.

**Communications**

Student representative Ricky Gelin shared with the Committee that discussions on the new HHS schedule are ongoing. He will continue to update the Committee.

Ms. Valcourt reported to the Committee that the recent MASC Bulletin had an article on the MASC sample policy on concussions.

Ms. Valcourt also shared with the Committee actions on MASC 2011 Resolutions. She noted that Resolution No. 1: Providing Greater Access for Student to Exploratory Visit to Chapter 74 Approved Vocational Education Programs was adopted with the amendment that Chapter 74 schools will assume costs.

Mrs. Dunnell shared with the Committee that the registration deadline for the MASC Annual Conference in Boston (April 21-23) is January 31st.

Dr. Lyons circulated a copy of the MSBA Statement of Interest for Mulready Elementary School which was prepared by Director of Facilities, Lenard Belli. Dr. Lyons complimented Mr. Belli’s work.

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X. **Executive Session/Adjournment**

At 9:23 p.m., Committee Chair, Mrs. Dunnell, noted that there was not a need for Executive Session.

Motion to adjourn was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote 7-0, the motion passed.

Respectfully submitted,

Lynn Valcourt, Secretary  
Hudson School Committee

Approved

List of Documents Source and Location

<b>DOC NAME</b>	<b>SOURCE</b>	<b>LOCATION</b>
Superintendent's Report	Superintendent	Superintendent's Office
Superintendent's Power Point Presentation	Superintendent	Superintendent's Office
Conditions for School Effectiveness	Superintendent	Superintendent's Office
Correspondence re: Race to the Top dated December 29, 2011 from the Massachusetts Department of Elementary and Secondary Education	Robert O'Donnell	Superintendent's Office
Letter from Kevin Lyons to Mark Terra-Salomao announcing his selection as recipient of the Superintendent's Award for Academic Excellence	Superintendent	Superintendent's Office
FY13 Proposed School Budget Line Item Exhibit	Director of Finance	Finance Office
Procedures for Head Injuries and Concussion in Extracurricular Athletics	Jenny Gormley	Superintendent's Office
Proposed School Committee Policy Revision: Assignment to Grades	School Committee	Superintendent's Office
Proposed School Committee Policy: Homeless Students / McKinney-Vento Act	School Committee	Superintendent's Office

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## Hudson School Committee Budget Hearing Minutes

**Date:** January 10, 2012

**Location:** Administration Building  
155 Apsley Street

**Members present:** Susan Dunnell, Lynn Valcourt, Tammy Ducey, David Baran, George Calnan, Lorraine Nelson and Jennifer O'Brien

**Student Representative:** Ricky Gelin

**Others present:** Dr. Kevin M. Lyons, Superintendent  
Julia M. Pisegna, Recording Secretary

**I. Call the Meeting to Order – 8:31 p.m.**

The meeting was called to order by the Chair, Susan Dunnell.

**II. Presentation of Superintendent's Recommended Preliminary FY13 School Budget**

- Revenue Assumptions
- Level-Services Budget
- Personnel and General Expenses included in the Needs-Based Budget
- Differences between projected revenues and the Level-Services Budget (-\$644,251) and Needs-Based Budget (-\$1,185,266)

**III. Remarks by Budget Subcommittee:**

Chair, Susan Dunnell, thanked Joseph Durrant for his attendance at the budget subcommittee meetings.

**IV. Approval of Preliminary FY13 School Budget:**

- **Personnel - \$27,107,272.26:** Motion to approve was made by Mrs. Ducey and seconded by Ms. Valcourt. On a vote of 6-0-1, with Mr. Calnan abstaining, the motion passed.
- **General Expense - \$6,283,663.37:** Motion to approve was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 7-0, the motion passed.
- **Transportation - \$1,800,055.00:** Motion to approve was made by Ms. Valcourt and seconded by Mrs. Ducey. On a vote of 7-0, the motion passed.

Approved

V. Adjournment:

Chair, Susan Dunnell, noted that the Committee will return to the regular meeting. At 9:10 p.m., motion to adjourn the Budget Hearing was made by Ms. Valcourt. Motion was seconded by Mr. Baran. On a vote 7-0, the motion passed.

Respectfully submitted,

Lynn Valcourt, Secretary  
Hudson School Committee