

Approved

## **Hudson School Committee Open Session Minutes**

**Meeting Date:** June 12, 2012

**Location:** Hudson High School–Mini Theatre  
69 Brigham Street

**Members present:** Lynne Valcourt, Tammy Ducey, George Calnan, Jennifer O’Brien,  
Lorraine Nelson and Brian Davis

**Member absent:** Susan Dunnell

**Others present:** Dr. Kevin Lyons, Superintendent  
Julia M. Pisegna, Recording Secretary

### **I. Call the Meeting to Order – 7:05 p.m.**

The meeting was called to order by Secretary Lynn Valcourt.

#### Reorganization of School Committee/Election of New Officers:

A motion to appoint Susan Dunnell as Committee Chair was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 5-0, the motion passed. Mrs. O’Brien was not present.

A motion to appoint Lynn Valcourt as Committee Secretary was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 5-0, the motion passed. Mrs. O’Brien was not present.

A motion to appoint Mrs. Ducey as Committee Member Authorized to Sign Payroll was made by Mrs. Nelson and seconded by Mr. Calnan. On a vote of 5-0, the motion passed. Mrs. O’Brien was not present.

A motion to appoint Mr. Calnan as Committee Alternate Member Authorized to Sign Payroll was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 5-0, the motion passed. Mrs. O’Brien was not present.

#### Appointment of Representative to Assabet Valley Board of Directors:

A motion to appoint Kevin Lyons as representative to Assabet Valley Collaborative Board of Directors was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 5-0, the motion passed.

Recognition of Retirees: The following retirees were presented with a plaque from the School Committee in recognition of their years of service with Hudson Public Schools:

- Guillermo Bartholomae, Teacher, Hudson High School, 16 years of service
- Maria DaSilva, Paraeducator, Farley Elementary School, 11 years of service
- Elizabeth Ferns, Teacher, Hudson High School, 17 years of service
- Diane MacKay, Food Service Staff, JFK Middle School, 25 years of service

- Jose Monterio, Custodial Staff, JFK Middle School, 11 years of service
- Donna Payne, Food Services Staff, Mulready Elementary School, 25 years of service
- Frances Temple, Food Service Staff, JFK Middle School, 28 years of service

The School Committee also recognized Joanna Hickey, Teacher, Forest Avenue Elementary School, 26 years of service, who was not in attendance.

Service Learning Projects: Dr. Mary McCarthy, Todd Wallingford and CAP interns Laura Hydro, Kara Knights and Monica Monteiro presented on Service Learning and the various projects done by the 2012 CAP team.

## II. **Approval of Minutes**

1. Regular Meeting - May 8, 2012: A motion to approve minutes was made by Mr. Calnan and seconded by Mrs. Nelson. On a vote of 5-0, the motion passed.

At 7:28 p.m., Secretary Lynn Valcourt suspended the regular meeting and opened the Public Hearing on the Educator Evaluation Regulations 603 CMR 35.00.

## III. **Public Hearing**

### Educator Evaluation Regulations and Standards:

Dr. Lyons presented an outline of the new evaluation regulations and standards adopted in June of 2011 by the Board of Elementary and Secondary Education for the evaluation of the Massachusetts educators.

At 7:34 p.m., Secretary Lynn Valcourt opened the Public Hearing up for public comment. There was no public comment.

At 7:35 p.m., Secretary Lynn Valcourt closed the Public Hearing and resumed the School Committee regular meeting.

## IV. **Community Comments**

None

## V. **Special Reports & Presentations**

None

## VI. **Old Business**

- Approval of School Committee 2012-2013 Meeting Schedule: A motion to approve the School Committee 2012-2013 Meeting Schedule, as presented, was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.

## VII. **New Business**

1. Approval of Memorandum of Agreement with the Hudson Education Association: Dr. Lyons, Doris Monteiro and the Committee signed the Memorandum of Agreement with the Hudson Education Association.
2. Approval of FY13 School Budget Recommendation:
  - A motion to approve the recommended FY13 **Personnel** budget of **\$27,285,062.33**, was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 5-0-1, with Mr. Calnan abstaining, the motion passed.
  - A motion to approve the recommended FY13 **General Expense** budget of **\$6,442,713.76**, was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.
  - A motion to approve the recommended **Transportation** budget of **\$1,800,055.00**, was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.
3. Approval of School Improvement Plans:
  - Hubert Kindergarten - Principal Dr. Mary McCarthy presented her School Improvement Plan for Hubert Kindergarten. A motion to approve the Hubert Kindergarten *School Improvement Plan* was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.
  - Forest Avenue - Principal David Champigny presented his School Improvement Plan for Forest Avenue. A motion to approve the Forest Avenue Elementary *School Improvement Plan* was made by Mr. Calnan and seconded by Mrs. O'Brien. On a vote of 6-0, the motion passed.
  - JFK Middle School - Principal Brian Daniels presented his School Improvement Plan for JFK Middle School. A motion to approve the JFK *School Improvement Plan* was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.
4. Approval of JFK Student/Parent Handbook: Principal Brian Daniels presented proposed changes to the JFK Student/Parent Handbook for 2012-2013. A motion to approve changes, as presented, was made by Mrs. Nelson and seconded by Mrs. Ducey. On a vote of 6-0, the motion passed.
5. Approval of Out of-State Travel for World Language Coordinator: Dr. Lyons recommended that the Committee approve the out-of-state travel for World Language Coordinator, Ana Pimental, to attend the CARLA Institute Conference in Minnesota July 16th to July 27th. A motion to approve was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.

6. Assabet Valley Collaborative Agreement: Dr. Lyons recommended that the Committee approve a revision to the Assabet Valley Collaborative Agreement. A motion to approve the Assabet Valley Collaborative Agreement amended to include Grafton as a new member was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.
7. Approve of Wilson Foundations Language Program Contract: Dr. Lyons recommended approval of the contract for Wilson Foundations Program for purchase of Foundations materials for students. A motion to approve contract, as presented, with Wilson Foundations Training Corporation in the amount of \$28,833.95, was made by Mr. Calnan and seconded by Mrs. Ducey. On a vote of 6-0, the motion passed.
8. Approval of TenMarks Contract: Dr. Lyons recommended approval of a contract with TenMarks for licensing of a web-based mathematics instructional program. A motion to approve contract, as presented, to TenMarks in the amount of \$8,000.00, was made by Mrs. Ducey and seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.
9. Reclassification of Funds: A motion to reclassify funds as presented was made by Mrs. Nelson and seconded by Mr. Calan. On a vote of 6-0, the motion passed.
10. Subcommittee and Building Committee Liaison Reports  
Ms. Valcourt noted that the Strategic Goals Subcommittee meeting was rescheduled to June 14<sup>th</sup> and they will update the Committee at the next meeting.

#### VIII. **Communications**

Ms. Valcourt welcomed Brian Davis as the newest member of the School Committee.

#### IX. **Superintendent's Report** – Dr. Lyons reported on the following:

The response of students, staff and community in regard to the tragic death of a High School student. Dr. Lyons expressed his pride in being part of a staff and community that responded with such care by putting in place counseling and support structures so quickly.

High School Graduation and all Senior Week activities were exceptional and there was much positive feedback from staff and parents. He thanked the senior class advisors Beth Ferns and Steve Martin and acknowledged the planning and execution of advisors, students and staff. The Guidance Department provided great leadership in event planning and recognitions and scholarships.

The Cyber-Bullying and Social Media Workshop was held on May 17<sup>th</sup> by the Middlesex District Attorney's Office.

The TellMass survey link is now available and results will be reported at a future School Committee meeting.

Comcast has gone digital and School Committee and Selectmen meetings will now be on Comcast Channel 99.

**Executive Session/Adjournment**

Ms. Valcourt noted that there was need for an Executive Session for the purpose of discussing bargaining strategy with the Hudson Education Association.

Roll Call:

Ms. Valcourt: Yes

Mrs. Ducey – Yes

Mr. Calnan - Yes

Mrs. O'Brien – Yes

Mrs. Nelson – Yes

Mr. Davis - Yes

At 9:05 p.m., Ms. Valcourt made a motion to adjourn, seconded by Mrs. Ducey. On a vote of 6-0, the motion passed.

Respectfully submitted,

Lynn Valcourt, Secretary  
Hudson School Committee

List of Documents Source and Location

<b>DOC NAME</b>	<b>SOURCE</b>	<b>LOCATION</b>
School Committee Minutes of May 8, 2011	School Committee	Superintendent's Office
Superintendent's Report	Superintendent	Superintendent's Office
Education Evaluation Regulations and Standards	Dept, of Education	Superintendent's Office
School Committee 2012-2013 Meeting Schedule	Superintendent	Superintendent's Office
Memorandum of Agreement	Hudson Education Association	Superintendent's Office
FY13Budget Documents	Finance Director	Superintendent's Office
Hubert School - School Improvement Plan	Dr. Mary McCarthy	Superintendent's Office
Forest Avenue School - School Improvement Plan	David Champigny	Superintendent's Office
JFK Middle School - School Improvement Plan	Brian Daniels	Superintendent's Office
JFK Student-Parent Handbook	Brian Daniels	Superintendent's Office
Memorandum – Out of State Travel	Brian Reagan	Superintendent's Office
Assabet Valley Collaborative Agreement	Assabet Valley Collaborative	Superintendent's Office
Wilson Foundations Contract	Jodi Fortuna	Superintendent's Office
TenMarks Contract	Karen Martin	Superintendent's Office
Reclassifications (6)	Finance Department	Superintendent's Office