

**Hudson School Committee
Open Session Minutes**

Meeting Date: September 18, 2012

Location: Administration Building
155 Apsley Street

Members present: Lynn Valcourt, Tammy Ducey, George Calnan, Jennifer O'Brien, and Brian Davis

Members absent: Susan Dunnell and Lorraine Nelson

Others present: Dr. Kevin M. Lyons, Superintendent
Julia M. Pisegna, Recording Secretary

I. Call the Meeting to Order – 7:03 p.m.

The meeting was called to order by Co-Chair Lynn Valcourt.

II. Approval of Minutes

1. Regular Meeting – September 4, 2012: Motion to approve the minutes was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 5-0, the motion passed.

III. Superintendent's Report - Dr. Lyons reported:

1. Teachers Association Contract – The Hudson Education Association ratified the teacher contract agreement on evaluation language approved by the School Committee on August 21st. The agreement has been forwarded to the ESE for approval.
2. Open Houses – Farley and Forest Avenue Schools held their Open Houses on September 12th and September 13th. The turn-out was great. Dr. Lyons thanked the teachers and staff for their presentations on school goals and parent involvement.
3. Mosquito-Borne Illness Threat – Notification was received from the MA Department of Health that the alert level for mosquito-borne illness in Hudson was raised to Moderate. Recommendations were followed which included curtailing evening outdoor activities from dusk to dawn, and limiting outdoor recess and physical education activities to non-shaded areas. Communication to parents and staff was sent through an “all call” and list-serve. Dr. Lyons will continue to monitor any changes in conditions or recommendations.
4. HEFferFEST BBQ and Food Festival – The first HEF annual BBQ Competition and Food Festival was held on Saturday, September 8th. It was a great success and will be a great fundraiser for HEF in the years to come.

5. New CEO Hired for the VHS Collaborative - Dr. Lyons announced that Jeff Elliot has been named the new CEO of The VHS Collaborative. Jeff succeeds Liz Pape who retired after 14 years as the leader of VHS.
6. Assabet Valley Collaborative Lease Expiration: School Committee Notification of Financing:
The Board of Directors of the Assabet Valley Collaborative authorized the Executive Director to enter into negotiations with the City of Marlborough regarding renewal of the lease.

Chapter 43 of the Acts of 2012 require that our Board of Directors “notify each member school committee within 30 days of applying for real estate mortgages.

Dr. Lyons hereby provided notice to the Hudson School Committee:

At its meeting on 9/13/12, the Assabet Valley Collaborative Board of Directors voted to authorize AVC to submit applications for financing facility purchase or leasehold improvements ranging from \$1 to \$4 million.

This action and notification are to comply with the section of Chapter 43, excerpted below:

“The Board of Directors of an education collaborative may borrow money, enter into long-term or short-term a loan agreements or mortgages and apply for state, federal or corporate grants or contracts to obtain funds necessary to carry out the purpose for which such collaborative is established; provided, however, that the board of directors has determined that any borrowing, loan or mortgage is cost-effective and in the best interest of the collaborative and its member cities or towns and charter schools. The borrowing, loans, or mortgages shall be consistent with the written agreement and articles of incorporation of the education collaborative and shall be consistent with standard lending practices.

The board of directors of an education collaborative shall notify each member school committee and charter school board within 30 calendar days of applying for real estate mortgages.”

Cardinale Electric Contract: The Town has verified that the principal of Cardinale Electric Company has satisfactorily met the requirements of the Ethics Commission and filed the necessary disclosures. The contract with Cardinale approved by the School Committee on July 18, 2012 will now be executed.

New Student School Committee Representative: Dr. Lyons announced Alex Schley, a sophomore at Hudson High School, will be the new student representative to the School Committee.

IV. **Student Presentations**

None.

V. **Community Comments**

None.

VI. **Special Reports & Presentations**

None.

VII. **Old Business**

None.

VIII. **New Business**

1. Elementary Transition

Jodi Fortuna presented the Elementary Transition Committee analysis and gave some background information on the full-day kindergarten interest in the Hudson community, tuition rates, and projected number of student enrollment and anticipated school locations.

Slides illustrating the projected number of full-day kindergarten sections, half-day sections based on the average class size of 18 students were shown, as well as comparative tuition assumptions. Projected numbers on full-day kindergarten and half-day kindergarten offerings illustrated the enrollment per school.

2. Elementary Transition: K Classroom Renovations

The second transition issue discussed was the renovations that are required to transition the 12 elementary classrooms designated as potential Kindergarten classrooms. Mr. Belli provided a slide presentation showing pictures of the designated classrooms in Farley, Mulready and Forest.

The Buildings and Grounds Subcommittee will meet and tour the buildings to evaluate the 12 kindergarten classrooms identified.

Ms. Valcourt informed the Committee that the Agenda would be taken out of order to move forward with the approval of the field trips and action on the volleyball coach recommendation.

3. Approval of Hudson High School Drama Society Field Trip to New York City April 10th – 11th, 2013

Dr. Lyons recommended approval of an overnight field trip for members of the Hudson High School Drama Society Club to New York City April 10th - 11th. A motion to approve the trip was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 5-0, the motion passed.

4. Approval of Hudson High School Grade 8 Field Trip to Washington, D.C. on April 23rd-27th, 2013

Dr. Lyons recommended approval of an overnight field trip for members of the Hudson High School Grade 8 to Washington, D.C. on April 23rd - 27th, 2013. A motion to approve the trip was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 5-0, the motion passed.

5. Approval to Appoint Coach for Volleyball (Frosh 2)

Dr. Lyons recommended approval of a second Freshman volleyball coach (Frosh 2) needed because of high participation. A motion to approve the appointment was made by Mr. Calnan and seconded by Mrs. Ducey. On a vote of 4-1-0, with Mr. Davis opposing, the motion passed.

6. Superintendent's Evaluation Rubric Discussion

Dr. Lyons reviewed the Superintendent's Evaluation Rubric, District Goals, and Draft Vision and Values statements. He asked for and received feedback from the Committee about which of the Superintendent's Evaluation Rubric's indicators and elements were the highest priority for the School Committee. Dr. Lyons stated that he would reflect back to the Committee what he captured in the discussion. Dr. Lyons stated that the feedback will be helpful to him for his self-assessment and goals development. The Superintendent's Evaluation Rubric will be back on the October 9th agenda for further discussion..

Reclassification of Funds: A motion to reclassify funds, as presented, was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 5-0, the motion passed.

Subcommittee and Building Committee Liaison Reports

None.

IX. 1. **Communications**

None.

X. **Executive Session/Adjournment**

At 9:40 p.m., Ms. Valcourt noted that there was no need for Executive Session.

Motion to adjourn was made by Mrs. Ducey and seconded by Mr. Davis. On a vote of 5-0, the motion passed.

Respectfully submitted,

Lynn Valcourt, Secretary
Hudson School Committee

List of Documents Source and Location

DOC NAME	SOURCE	LOCATION
School Committee Minutes of September 18, 2012	School Committee	Superintendent's Office
Superintendent's Report	Superintendent	Superintendent's Office
Welcome Letter to Parents dated September 5, 2012	Superintendent	Superintendent's Office
Assabet Valley Collaborative Facilities Search Timeline	Assabet Valley Collaborative	Superintendent's Office
Memorandum re: Hudson High School Drama Society Overnight Field Trip to New York City	Brian K. Reagan	Superintendent's Office
Memorandum re: Hudson High School 8 th Grade Field Trip to Washington, D.C.	Brian K. Reagan	Superintendent's Office
Elementary Transition Committee Report Pages 5-13	Jodi Fortuna	Superintendent's Office
PowerPoint Presentation	Jodi Fortuna and Len Belli	Superintendent's Office
Hudson Teacher Evaluation Indicator Focus	Superintendent	Superintendent's Office
Appendix A – Superintendent's Rubric	ESE	Superintendent's Office
District Goals	Hudson School Committee	Superintendent's Office
Reclassifications (2)	Finance Department	Superintendent's Office