

Approved

Hudson School Committee Open Session Minutes

Meeting Date: March 12, 2013

Location: Administration Building
155 Apsley Street

Members present: Lynn Valcourt, Tammy Ducey, George Calnan, Jennifer O'Brien, Lorraine Nelson and Brian Davis

Members absent: Susan Dunnell

Student Representative: Alex Schley

Others present: Dr. Kevin M. Lyons, Superintendent
Julia M. Pisegna, Recording Secretary

I. Call the Meeting to Order – 7:01 p.m.

The meeting was called to order by Committee Secretary Lynn Valcourt.

II. Approval of Minutes

1. Regular Meeting – February 26, 2013: A motion to approve the minutes was made by Mr. Calnan and seconded by Mrs. O'Brien. On a vote of 5-0-1, with Mrs. Ducey abstaining, the motion passed.

III. Superintendent's Report – Dr. Kevin Lyons

Kindergarten Registration: Dr. Lyons updated the Committee on the kindergarten registration numbers for Farley and Forest Avenues school. Farley registration was held on February 26th, 27th, and 28th and included 52 students registering for full-day kindergarten and 42 students registering for half-day kindergarten.

Forest Avenue registration was held on March 5th and 6th and included 29 students registering for full-day kindergarten and 22 students registering for half-day kindergarten.

Mulready kindergarten registration is scheduled for Tuesday, March 12th and Wednesday, March 13th.

CHAPS Program Proposed for Quinn Middle School: Dr. Lyons reported that CHAPS is planning an afternoon program for Quinn students in all grades next year that will meet a need for many Quinn students and families. Mr. Steve Freitas sent out a survey and there were 38 families who expressed an interest in the program. The program would run from the end of the school day to 5:00 p.m. Dr. Lyons indicated his approval of this

program.

Budget Update: The Finance Committee meeting on the school budget scheduled for Thursday, March 7th was postponed due to weather to Wednesday, March 13th.

School Health and Safety Advisory Council: The School Health and Safety Advisory Council met on Friday, March 1st. Dr. Lyons highlighted that the Spring Wellness Newsletter is expected to be sent at the end of March. The Hudson High School Health Fair was held on March 1st and included an estimated 400 students attending, vendor booths representing the Hudson Police Department, Marlborough Hospital, Voices Against Violence, as well as a variety of community organizations representing substance abuse, mental health and health and fitness.

Dr. Lyons also reported that that 3rd Annual Cook-Off is scheduled for Thursday, March 21st and this year will be featuring hearty soups. The Cook-Off begins at 5:30 p.m. at Hudson High School and all are invited to attend.

Dr. Lyons congratulated Hudson High School students who presented at the Worcester Regional Science and Engineering Fair. Hudson High School students Kayla Penniman and Savera Mohammed placed fourth with their project "Discerning Human Emotion" that focused on facial and whole body language. Students Stephanie Kall and Erica Davis won an Honorable Mention for their project "Shine a light on skin protection. SPF 30?" which highlighted SPF in products including lotions, sunscreens and makeup. Both projects will compete in the State Science Fair in Boston on May 3rd.

IV. **Special Reports and Presentations:**

Business Professionals of America – Hudson High School Teacher Christine Williamson and students Dan Bothwell and Andrew Wienen shared their experience participating in the Business Professionals of America competition. Hudson High School was represented by 13 students in a variety of competitions. First place went to both Christina Butler in the Desktop Publishing Event and Connor Bentley in the Project Management Concepts Event. The Global Marketing Team of Steven Rivela, Dan Bothwell and Andrew Wienen took second place. Both first and second place winners have moved on to national-level competition.

Committee members congratulated the teachers and students for their impressive presentation and hard work.

Committee Secretary Lynn Valcourt approved moving the following item of the Business Professional of America overnight field trip up on the agenda.

Approval of Hudson High School Overnight Field Trip to the National Competition of Business Professionals of America in Orlando, FL May 8-12, 2013: Dr. Lyons recommended approval of the Hudson High School overnight field trip to the National Competition of Business Professionals of America in Orlando, Florida on May 8-12, 2013. A motion to approve the Hudson High School overnight field trip to the National Competition of Business Professionals of America in Orlando, Florida on May 8-12, 2013 was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.

Committee members congratulated Ms. Williamson and students on their work and wished them good luck in the national competition.

V. **Old Business**

None.

VI. **Community Comments**

None.

VII. **New Business**

1. Pre-approval of Hudson High School Overnight Field Trip to Costa Rica February 14 - February 22, 2014: Dr. Lyons recommended pre-approval of the Hudson High School overnight field trip to Costa Rica on February 14 – February 22, 2014. A motion to pre-approve the Hudson High School overnight field trip to Costa Rica on February 14 – February 22, 2014 was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.

2. Hudson High School Teacher Peter Vacchina presented highlights of the UNESCO Conference trip to Portugal scheduled for April 10-April 20, 2014.

Pre-approval of Hudson High School Overnight Field Trip to the UNESCO Conference in Portugal April 10 – April 20, 2014: Dr. Lyons recommended pre-approval of the Hudson High School overnight field trip to the UNESCO Conference in Portugal on April 10 – April 20, 2014. A motion to pre-approve the Hudson High School overnight field trip to Portugal on April 10 – April 20, 2014 was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.

Dr. Lyons and Committee members thanked Mr. Peter Vacchina for his organization and commitment in putting this trip together for the students and recognized the important value that such a trip has.

3. Approval of Contract with N.E. School Services, Inc. in the Amount of \$12,705.30 for Replacement of Exterior Doors at J.L. Mulready Elementary School and Forest Avenue Elementary School: Dr. Lyons recommended approval of the contract with N.E. School Services, Inc. in the amount of \$12,705.30 for replacement of exterior doors at J.L. Mulready Elementary School and Forest Avenue Elementary School. A motion to approve the contract with N.E. School Services in the amount of \$12,705.30 for the replacement of exterior doors at J.L. Mulready Elementary School and Forest Avenue Elementary School was made by Mrs. Ducey and seconded by Mr. Calnan. On a vote of 6-0, the motion passed.

4. First Read 2013-2014 School Calendar: Dr. Lyons introduced the draft 2013-2014 School Calendar and noted that it was a difficult calendar to create due to the teachers' contract, the early Labor Day holiday, and the great need for additional professional development days. Dr. Lyons highlighted the start date for both staff and students, professional development days, Hudson High School graduation date, holidays and school vacation dates.

Committee members shared their thoughts on various issues. Dr. Lyons suggested that the item be considered and tabled for the next meeting scheduled for Tuesday, March 26th, 2013.

VIII. **Reclassifications**

None.

IX. **Subcommittee and Building Committee Liaison Reports**

Ms. Valcourt reported that the Strategic Goals Subcommittee had met and continue to plan priorities and that an additional survey will be sent out in the coming weeks.

Mrs. O'Brien reported that the Policy Subcommittee continues to meet and discuss upcoming policies.

Student representative Alex Schley updated the Committee that a survey is being put together regarding the no-cut policy. Ms. Schley will have an update for the Committee at the March 26th meeting.

X. **Executive Session/Adjournment**

At 7:23 p.m., Ms. Valcourt noted there was a need for Executive Session to discuss pending litigation.

Approved

A motion to enter Executive Session was made by Mrs. Ducey made a motion to adjourn and it was seconded by Mrs. Nelson. On a vote of 6-0, the motion passed.

Dr. Lyons called the roll:

Ms. Valcourt: Yes
Mrs. Ducey: Yes
Mr. Calnan: Yes
Mrs. O'Brien: Yes
Mrs. Nelson: Yes
Mr. Davis: Yes

Ms. Valcourt announced that the Committee would enter Executive Session and not return to public session.

Respectfully submitted,

Lynn Valcourt, Secretary
Hudson School Committee

Approved

List of Documents Source and Location

DOC NAME	SOURCE	LOCATION
School Committee Minutes of February 26, 2013	School Committee	Superintendent's Office
Superintendent's Report	Superintendent	Superintendent's Office
School Health and Safety Advisory Council Minutes	Jenny Gormley	Superintendent's Office
Business Professionals of America Photo	Brian K. Reagan	Superintendent's Office
Memorandum from Brian K. Reagan re: Approval of HHS Overnight Field Trip for Students to Compete in National BPA Event	Brian K. Reagan	Superintendent's Office
Memorandum from Brian K. Reagan re: Pre-Approval of 2014 Overnight Field Trip to Costa Rica	Brian K. Reagan	Superintendent's Office
Memorandum from Brian K. Reagan re: Pre-Approval of 2014 HHS Overnight Field Trip to UNESCO Conference in Portugal	Brian K. Reagan	Superintendent's Office
Contract with N.E. School Services for Mulready and Forest Avenue Doors		Superintendent's Office
Draft 2013-2014 School Calendar		Superintendent's Office